Reaccredited Grade 'A' by NAAC&Categorized 'A' by MHRD

Jain VishvaBharati Institute

(Deemed University)

Acharya KaluKanyaMahavidyalaya

Ladnun-341 306 (Raj.)

Syllabus

NEW EDUCATION POLICY-2020

&

CHOISE BASED CREDIT SYSTEM (C.B.C.S.)

B.Com. (Bachelor of Commerce)

(Four Years)

Introduction

Jain Vishva Bharati Institute has launched a constituent college named, Acharya Kalu Kanya Mahavidyalaya. The first session started from 1998 for the sake of providing knowledge among nuns. The Prime motto of the college is to empower Women/ girls education with excellence in respect & value Education and training of skills. Again the institute provides the knowledge, understanding and skills for development of Professional ethics and Self - dependency among girls students. The college Spreads cognitive, affective and psycho - motor development among students and enhancing multi-facet personality.

Objectives:

- To develop character building among girls students.
- To lead out innate potentialities among girls students.
- To inculcate Values, Truth, Non-violence and Self-discipline for all round development among girls.
- To Empower women Education.
- To Promote Skill based Education for girls students

Acharya Kalu Kanya Mahavidhyalaya, Ladnun

Distribution of Papers, Marks and Credit

Semester I B.COM

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC101	Financial Accounting	**Core Course**	4	30	70	100
BBOC102	Business Law	**Core Course**	4	30	70	100
BBOC103	Business Economics	**Core Course**	4	30	70	100
BJVB101SE	Personlity Development & Yoga (Practicle)	**Skills**	2	15	35	100
BJVB102VA	Personlity Development & Yoga (Theory)	**Common Value Added**	2	15	35	100
BJVB103AE	General Hindi/Rajasthani/Prakrit/Sanskrit	AEC	**4**	**30**	**70**	**100**
		Total	20	120	280	400

Semester – II

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC201	Business Statistics	**Core Course**	4	30	70	100
BBOC202	Business Management	**Core Course**	4	30	70	100
BBOC203	Indian banking system	**Core Course**	4	30	70	100
JUA201SE	Basics of Computer	**Skill**	**4**	**30**	**50+20**	**100**
BJVB202ID	Jain Culture & Life Values	Interdisciplinary	**4**	**30**	**70**	**100**
		Total	20	120	280	400

Semester III

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
Course code	**Course title**	**Course category**	**Credit**	**CIA**	**Theory +Practical**	**Total**
BBOC301	Corporate Accounting	Core Course	4	30	70	100
BBOC302	Company law	Core Course	4	30	70	100
BBOC303	Financial Management	Core Course	4	30	70	100
BJVB301AE	English Comunication	AEC	4	30	70	100
BJVB302ID	Ahimsha & Anuvrati	Interdisiplanry	4	30	50+20	100
		Total	20	120	280	400

Semester IV

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC401MJ	Income Tax Law and Practices	Core Course	4	30	70	100
BBOC402MJ	Human resource Management	Core Course	4	30	70	100
BBOC403MN	Business Environment	Core Course	4	30	70	100
BJVB401SE	Soft/Communication Skills	skills	2	15	35	50
BJVB402VA	Enviornmental Studies	Value Added	4	30	70	100
BJVB403VA	Preksha Introduction and Practice	Value Added	2	15	35	50
		Total	20	120	280	400

Semester V

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC501MN	Cost Accounting	**Core Course**	4	30	70	100
BBOC502MJ	Goods and Services Tax	**Core Course**	4	30	70	100
BBOC503MJ	Auditing	**Core Course**	4	30	70	100
BJVB501MJ	Projects Formation and Presentation	**Core Elective**	**4**	**30**	**70**	**100**
BJVB502SI	Internship		**4**	**30**	**70**	**100**
		Total	20	120	280	400

Semester VI

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC601 MJ	Management Accounting	**Core Course**	4	30	70	100
BBOC602 MN	Principles of Marketing	**Core Course**	4	30	70	100
BBOC603 MJ	Fundamental of Entrepreneurship	**Core Course**	4	30	70	100
BJVB601 MJ	System of Indian Philosophy		**4**	**30**	**70**	**100**
BJVB602 MJ	Indian culture		**4**	**30**	**70**	**100**
		Total				

Semester VII

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC701 MJ		**Core Course**	4	30	70	100
BBOC602 MN		**Core Course**	4	30	70	100
BBOC603 MJ		**Core Course**	4	30	70	100
BJVB601 MJ			**4**	**30**	**70**	**100**
BJVB602 MJ			**4**	**30**	**70**	**100**
		Total				

1. **Credit Framework for Normal under Graduate Level Course.**

1.1 The normal graduation programme shall have 20 credits per semester making total credits for whole programme as 120. The distribution of credits or weightage of core, elective and Foundation courses may be as follows:

Academic Year	**Semester**	**Core**	**Elective**	**Foundation**
1	I and II	60%	20%	20%
2	III and IV	60%	20%	20%
3	V and VI	60%	20%	20%

Distribution of Credits for Semester is as follows:

Semester	I	II	III	IV	V	VI
Credits	20	20	20	20	20	20

1.2 **Course-Wise Distribution of Credits (per semester)**

Core Compulsory Elective

Course – I	4 Credits
Course – II	4 Credits
Course – III	4 Credits

Foundation Compulsory

Course – I	4 Credits

Elective Generic

Course – I	4 Credits
Total	20 Credits

2. Comprehensive Continuous Assessment

Component	Units Covered in a course	Weighting	Weight age	Period of CCA
Minor Test : I	1,2	15%	7.5%	To be Consolidated by 8th Week
Minor Test : II	3,4	15%	7.5%	To be Consolidated by 16th week
Semester end Ex. Internal	1 to 4	70%	17.5%	To be Consolidated by 18-20 weeks 3. Promotion, Re-Admission and Time For Completion of Course

Under-Graduate Programme

1. A candidate who has undergone a regular course of study in Semester I, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester II.

2. A candidate who has successfully completed all the courses of Semester I, but not all the courses of Semester II shall be eligible for promotion to Semester III. He/she will be required to complete all courses of Semester II before migrating to Semester IV.

3. A Candidate who has undergone a regular course of study in Semester III, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester IV.

4. A candidate who has successfully completed all the course of Semester I and II but not all the courses of Semester III shall be eligible for promotion to Semester IV. He/she will be required to complete all courses of Semester III before migrating to Semester V.

5. The same rules shall be applied for promotion from Semester IV to V and from V to VI respectively.

6. A candidate will be allowed two blank semesters continuously in case he/she may have to leave his/her study halfway due to unforeseen circumstances. However he/she may have to pay the prescribed registration fee as decided by university.

7. A candidate shall have maximum of 10 semesters (five academic years) for completion of a said programme in case he/she wishes to go at a slower pace. However he/she will have to pay the prescribed registration fee for each of the semester in addition to the course fee for the courses he/she avails during each semester.

8. The tentative/provisional grade shall be issued at the end of every semester indicating the courses completed successfully. The final Grade Card may be issued by the Registrar of the concerned university after a candidate has successfully completed all the courses of the said programme.

Scheme of Examinations

i. English/Hindi shall be the medium of instruction and examination.

ii. Examinations shall be conducted at the end of each semester as per the academic/examination calendar notified by the Institute.

iii. In theoritical subject will be valued for 100 marks. Out of 100 marks 30 marks are for Continuous Internal Assessment (CIA) and 70 marks will be for end semester written examination.

iv. In Practical Subjects paper will be valued for 100 marks. Out of 100 marks 30 marks are for Continuous Internal Assessment (CIA), 20 marks for semester end Practical Examination and 50 marks for end semester written examination

In assessing students for Internal Assessment in each paper, the following method will be followed:

i. Prayer, Meditation and Attendance	10 marks
ii. Midterm Test	10 marks
iii. Departmental Seminar/Class Presentation	05 marks
iv. Assignment	05 marks
Total	**30 marks**

Note : For CIA, depending on the nature of the paper, there can be assignment, quiz, project, case illustration, objective test, tutorials, seminar presentation or presentation in combination of any two of the above. Whatever the case may be, the pattern of examination will be announced one month in advance.

After conducting the internal assessment. the related records including award lists are to be submitted to the Examination Section at least one week before the commencement of the end semester examinations.

Individual Passing Marks CIA +Theory+Practical=36

Aggregate Passing Marks CIA +Theory+Practical=40

Other Criteria of pass or fail promotion, re-examination etc. will be common rules and regulations of Institute.Instruction for Paper Setters :(सैद्धान्तिक प्रश्न पत्र)

Acharya Kalu Kanya Mahavidhyalaya, Ladnun

Distribution of Papers, Marks and Credit

Semester I B.COM

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC101	Financial Accounting	**Core Course**	4	30	70	100
BBOC102	Business Law	**Core Course**	4	30	70	100
BBOC103	Business Economics	**Core Course**	4	30	70	100
BJVB101	Personlity Development & Yoga (Practicle)	**Skills**	2	15	35	50
BJVB102	Personlity Development & Yoga (Theory)	**Common Value Added**	2	15	35	50
BJVB103AE	General Hindi/Rajasthani/Prakrit/Sanskrit	AEC	**4**	**30**	**70**	**100**
		Total	20	120	280	400

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC101	Financial Accounting	**Core Course**	4	30	70	100

Semester I (Minor)

Objectives -

1. To give primary knowledge of accountancy.
2. Knowledge of principles of accountancy.
3. To tell concepts of accountancy.
4. Checking of accountancy.

Section- A

Accounting : Meaning, Scope and Importance, Branches of Accounting, Accounting Concepts and Conventions, Double Entry System, Preparation of Journal, Subsidiary Books including Cash Book, Ledger, Trial Balance, Preparation of Final Accounts of Sole Traders and Partnership Firms.

Section – B

Distinction between Capital and Revenue items, Introduction with Accounting Standards, Errors and their Rectification; Bank Reconciliation Statement, Depreciation Methods and Accounting including AS-6, Accounts of non-trading concerns including Hospital and Educational Institutions.

Section – C

Accounts relating to partnership : Admission, Retirement and Death of a Partner, Dissolution of Partnership including Garner Vs. Murrary rule, Amalgamation of Firms, Sale of firm to a Company and Conversion of a firm in a company, Gradual Realisation of Assets and Piece Meal Distribution.

Section – D

Branch Accounts, Accounts for Packages and Empties, Insurance Claims, Stock Valuation and AS-2, Farm Accounting, Hire Purchase and Installment.

Real Learning outcomes :-

1. Students will be able to understand the concept and basic knowledge of accountancy.
2. Students will be able to know the principles of accountancy.
3. Students will be able to understand the concept of accountancy.
4. Students will be able to understand checking of accountancy.

Books Recommended

1. Jain Khandelwal Pareek, Book-keeping & Accounting
2. M.C. Shukla & T.S. Grewal : Advanced Accounts
3. R.L. Gupta : Advanced Accounts
4. S.N. Maheswari : Advanced Accounts

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC102	Business law	**Core Course**	4	30	70	100

Semester I (Major)

Objective:

1. This Course enables the students to know about the laws enforced for proper regulation of Trade & Business.
2. To have deep knowledge of contact act and sole of Goods Act
3. To make aware of their lights & duties as a seller and as a buyer.

Section – A

Law of Contract (1872) : Nature of contract, Classification; Offer and acceptance; capacity of parties to contract; Free consent; Consideration; Legality of object; Agreements declared void; Performance of contract; Discharge of contract; Remedies for breach of contract.

Section – B

Special Contracts : Indemnity; Guarantee; Bailment and Pledge; Agency.

Sales of Goods Act 1930 : Formation of Contracts of sale; Goods and their classification, price; conditions, and warranties; Transfer of property in goods; Performance of the contract of sales; unpaid seller and his rights, sale by auction; Hire purchase agreement.

Section – C

Negotiable Instrument Act 1881 : Definition of negotiable instruments, Features; Promissory note; Bill of exchange and cheque; Holder and holder in the due course; Crossing of a chaque, Types of crossing; Negotiation; Dishonor and discharge of negotiable instrument.

Section –D

The consumer Protection Act 1986 : Salient features, Grievance redressal machinery.

The Indian partnership act 1932 : Meaning, Charactertics, formations and registration types of partnerships and partners, relation of partners, dissolution of partnership firm.

Real Learning outcomes :-

1. Students will be able to know about the laws enforced for proper regulation of trade and business.
2. Students will be able to the contract act and sale of goods act.
3. Students will be aware about their rights as a consumer.
4. Students will be aware about their rights and duties as a seller and a buyer.
5. Students will be able to know how to form and how to dissolve a partnership firm.

Books Recommended

1. Kuchhal M.C. : Business Law
2. Kapoor, N.D. : Business Law
3. K.C. Garg (Hindi) Kalyani
4. Dr. R.L. Naulakha, Business Law

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC103	Business Economics	**Core Course**	4	30	70	100

Semester-I (Major)

Objective-

1. Acquainted the student with information of economics.
2. Aware the students about basic principles of economics.
3. To get knowledge of market and their conditions.
4. To understand micro and macro economics concepts.

Section – A

Introduction: definition of business economics its role in business decisions. Inductive & deductive methods, micro & macro economics.

Consumption and demand analysis:- utility analysis law of diminishing marginal utility law of substitution, demand and the law of demand elasticity of demand and its measurements, indifference curves, consumers equilibrium.

Section – B

Production-production function: Laws of return, ISO-product curve least cost combination of factors Expansion path Return to scale Ridge Lines cost concept and classification importance of costs in decision making cost function and determinates of cost law of supply and Elasticity of supply Capital Formation and Theories of population.

Section – C

Exchange- General Theory of value change in the demand and supply and their effects on equilibrium price, Time element in price determination, market-definition and classification, price and output determination under perfect and imperfect competition, monopoly, discriminating monopoly and oligopoly.

Section – D

Distribution : marginal productivity, Theory Distribution Theories of Rent Wages, Interest and profits national income, basic concepts, measurement, National income and economic welfare.

Real Learning outcomes :-

1. Students will be able to know the basic information of economics.
2. Students will be Known The Principles Of Economics.
3. Students will know what the market is and conditions of the market.
4. Students will be able to understand the difference between macro and micro economics.

Books Recommended :

M.L. Seth, Principles of Economics

P.C. Agarwal, M.D. Agarwal, Business Economics

P.C. Agarwal, M.D. Agarwal, Business Economics (Hindi)

Laxminarayan, Nathuramka, Micro Economics

Laxminarayan, Nathuramka, Micro Economics (Hindi)

Course Code	Course Title	Course Category	Credit	Practicle	Total
JUA101	PERSONLITY DEVELOPMENT & YOGA (PRACTICLE)	Skill	4	50	50

Semester-I

उद्देश्य :

1- विद्यार्थियों को व्यक्तित्व के विभिन्न आयामों की जानकारी देना।
2- विद्यार्थियों को प्रबन्धन के विभिन्न पहलुओं की जानकारी देना।

इकाई I

व्यक्तित्व विकास और प्रबन्धन – लक्ष्य प्रबन्धन, समय प्रबन्धन, स्वास्थ्य प्रबन्धन, तनाव प्रबन्धन, संवेग प्रबन्धन।

प्रयोग–आसन–ताड़ासन, वृक्षासन, सम्पादासन

प्राणायाम–दीर्घ श्वासप्रेक्षा, समवर्ती श्वास प्रेक्षा,

प्रेक्षाध्यान के प्रयोग–कायोत्सर्ग।

इकाई II

व्यक्तित्व और क्षमता का विकास – कार्य–क्षमता का विकास, सकारात्मक सोच का विकास, स्मृति–क्षमता का विकास, नेतृत्व–क्षमता का विकास, अभिव्यक्ति का विकास।

प्रयोग–आसन–नटराज आसन, त्रिकोण आसन, शशांकासन

प्राणायाम–चन्द्रभेदी, सूर्यभेदी, अनुलोम विलोम

प्रेक्षाध्यान के प्रयोग–कायोत्सर्ग

अनुप्रेक्षा–धैर्य, सहिष्णुता

उद्देश्य :

1- विद्यार्थी व्यक्तित्व के विभिन्न आयामों की जानकारी प्राप्त करेंगे।
2- विद्यार्थी को प्रबन्धन के विभिन्न पहलुओं की जानकारी प्राप्त कर सकेंगे।

संदर्भ ग्रंथ

1. व्यक्तित्व विकास और योग, लेखक – डॉ. समणी ऋजुप्रज्ञा, प्रकाशक : जैन विश्वभारती संस्थान, लाडनूं–341306 (राज.)
2. व्यक्तित्व विकास और स्व–प्रबन्धन, लेखक – मुनि धर्मेश कुमार, , प्रकाशक : जैन विश्वभारती संस्थान, लाडनूं–341306 (राज.)

Course Code	Course Title	Course Category	Credit	C.I.A. (Continouns Internal Assesment)	Theory	Total
JUA102	PERSONLITY DEVELOPMENT & YOGA (THOERY)	Skill	2	15	35	50

Semester-I

उद्देश्य :

3- विद्यार्थियों को व्यक्तित्व के विभिन्न आयामों की जानकारी देना।
4- विद्यार्थियों को प्रबन्धन के विभिन्न पहलुओं की जानकारी देना।

इकाई I

व्यक्तित्व विकास और प्रबन्धन – लक्ष्य प्रबन्धन, समय प्रबन्धन, स्वास्थ्य प्रबन्धन, तनाव प्रबन्धन, संवेग प्रबन्धन।

इकाई II

व्यक्तित्व और क्षमता का विकास – कार्य–क्षमता का विकास, सकारात्मक सोच का विकास, स्मृति–क्षमता का विकास, नेतृत्व–क्षमता का विकास, अभिव्यक्ति का विकास।

उद्देश्य :

3- विद्यार्थी व्यक्तित्व के विभिन्न आयामों की जानकारी प्राप्त करेंगे।
4- विद्यार्थी को प्रबन्धन के विभिन्न पहलुओं की जानकारी प्राप्त कर सकेंगे।

संदर्भ ग्रंथ

3. व्यक्तित्व विकास और योग, लेखक – डॉ. समणी ऋजुप्रज्ञा, प्रकाशक : जैन विश्वभारती संस्थान, लाडनूं–341306 (राज.)

व्यक्तित्व विकास और स्व–प्रबन्धन, लेखक – मुनि धर्मेश कुमार, , प्रकाशक : जैन विश्वभारती संस्थान, लाडनूं–341306 (राज.)

Course Code	Course Title	Group	Course Category	Credit	C.I.A. (Continuums Internal Assessment)	Theory	Total
BJVB103AE	General Hindi	A	((AEC) Core Course	4	30	70	100

सेमेस्टर – I

उद्देश्य–

1. विद्यार्थियों को हिन्दी व्याकरण का सामान्य ज्ञान करवाना।
2. विद्यार्थी को निबन्ध लेखन एवं पत्र लेखन कला से परिचित करवाना।
3. विद्यार्थी को हिन्दी की गद्य एवं पद्य विधाओं से परिचित करवाना।

इकाई–I

1. संज्ञा
2. सर्वनाम
3. कारक
4. समास
5. तत्सम एवं तदभव
6. पर्यायवाची शब्द
7. शब्द–शक्ति
8. विलोम शब्द

इकाई–II

1. युग्म–शब्द
2. एक वाक्य के लिए एक शब्द
3. मुहावरे
4. लोकोक्तियाँ
5. पल्लवन
6. संक्षेपण
7. पत्र लेखन
8. आदर्श निबन्ध

इकाई–III

1. आत्माराम (कहानी) – मुन्शी प्रेमचन्द
2. बहिन सुभद्रा (रेखाचित्र) – महादेवी वर्मा
3. राखी (एंकाकी) – हरिकृष्ण प्रेमी
4. मूल्यों का उलटफेर (व्यंग्य) – हरिशंकर परसाई

इकाई–IV

1. मैथिलीशरण गुप्त – मातृभूमि, आगे बढ़ो! ऊंचे चढ़ो!
2. जयशंकर प्रसाद – भारत महिमा
3. रामधारीसिंह दिनकर – जनतंत्र का जन्म
4. गिरिजाकुमार माथुर – पन्द्रह अगस्त

उपलब्धियाँ–

1. विद्यार्थियों के व्याकरण ज्ञान में वृद्धि होगी।
2. विद्यार्थी कार्यालय पत्र लिखने में समर्थ हो सकेंगे।
3. विद्यार्थी निबन्ध लेखन के महत्त्व, उसकी विशेषता आदि से अपने लेखन कौशल का विकास कर सकेंगे।

पाठ्यपुस्तक

1. साहिन्य हिन्दी, प्रो. आनन्द प्रकाश त्रिपाठी, जैन विश्वभारती संस्थान (मान्य विश्वविद्यालय) लाडनूं
2. सामान्य हिन्दी (गद्य संग्रह, काव्य संचय), कैलाश भट्ट 'आकाश' सम्पादक – डॉ. समणी शुभप्रज्ञा, जैन विश्वभारती संस्थान (मान्य विश्वविद्यालय) लाडनूं

संदर्भ ग्रंथ–

1. काव्य संचय, संपादक– डॉ शम्भुनाथ पाण्डेय, अनुराग प्रकाशन, अजमेर
2. गद्य संग्रह, संपादक– डॉ विजय कुलश्रेष्ठ, अल्का पब्लिकेशन, अजमेर
3. हिन्दी व्याकरण तथा रचना, डॉ भोलानाथ तिवाडी, नेशनल पब्लिशिंग हाउस, नई दिल्ली
4. हिन्दी व्याकरण–श्री हरदेव बाहरी
5. आधुनिक हिन्दी व्याकरण–वासुदेवानन्द प्रसाद

6- अच्छी हिन्दी–रामचन्द्र वर्मा

Semester II

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC201	Business Statistics	**Core Course**	4	30	70	100
BBOC202	Business Management	**Core Course**	4	30	70	100
BBOC203	Indian banking system	**Core Course**	4	30	70	100
JUA201	Basics of Computer	**Skill**	**4**	**30**	**50+20**	**100**
BJVB202	Jain Culture & Life Values	Interdisciplinary	**4**	**30**	**70**	**100**
		Total	20	120	280	400

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC201	Business Statistics	**Core Course**	4	30	70	100

Semester-II (Major)

Objectives -

1. To give knowledge of data analysis and Interpretation.

2. Knowledge of principles of Statistics.

3. Application of statistics in different situation.

4. Apply differential methods of statistics.

Marks 70

Section – A

Meaning and definition of statistics, Functions, importance, LImitatins & Distrust of statistics, Classificatin and tabulation of data measure of central tendency.

.Section – B

Measures of dispersion & skewness:- meaning & definitions of dispersion., objective & importance of measuring dispersion absolute & relative measures of dispersion essential characteristics of a good measures of dispersion inter-relationship between different measures of dispersion.

Skewness-meaning test of skeweness measures of skewness methods of measuring skewness difference between dispersion & skewness.

Section – C

Correlations and rgression: meaning and definitionof correlation type of correlation methods of determining correlation measurement of correlation in time series lag & lead in correlation regression analysis concept meaning utility type difference between correlation regression analysis concept meaning utility type difference between correlation & regression linear correlation and regression analysis standard error of estimates methods of computing regression lines conceptual framework & their aplication in business.

Section – D

Index Number-concept utiity methods simple weighted average of relative and aggregative index number.

Analysis of time series theorems of time series decomposition of time series analysis of trend (excluding seasonal variations) Application of time series in business.

Real Learning outcomes :-

1. Students will be able to know about data analysis and interpretation.
2. Students will be able to understand the principles of statistics.
3. Students will know how to apply statistics in different situation.
4. Students will be aware about application of different methods of statistics.

Books Recommended :

1. S. P. Gupta, Statistical Methods

2. Sharma, Jain, Pareek, Statistical Methods

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC202	Business Management	**Core Course**	4	30	70	100

Semester-II (Minor)

Objectives:

1. To make students aware of the basics of the management.

2. To make aware of the skills of communication.

3. To have knowledge of various theories like motivation, leadership.

4. To know about stress and time management.

Marks 70

SECTION - A

Introduction: Concept, nature, process and significance of management; Managerial roles (Mintzberg); An overview of functional areas of management; Development of management thought; Classical and neo-classical system; Contingency approaches Departmentation; Planning_Concept. Process, Types, Decision Making-Concept & Process, Bounded rationality.

SECTION - B

Management by objectives; Corporate planning; Environment analysis and diagnosis; Strategy formulation.

Organizing; Concept, nature, process, and significance; Authority and responsibility relationships; Centralizations and decentralization; Departmentation; Organization structure : Forms and contingency factors.

SECTION - C

Motivating and leading people at Work : Motivation : Concept, Theories : Maslow, Herzberg, McGregor and Ouchi, Financial and non-financial incentives Leadership : Concept and leadership styles, Leadership theories (Thanneabaum and Schmidit.), Likert's System Management; Communication : Nature, process, networks nad barriers, Effective Communication.

SECTION - D

Management of Change : Concept, nature, and process, of planned change; Resistance to change; Emerging horizons of management in a changing environment, knowledge manager, Time management and Stress management.

Real Learning outcomes :-

1. Students will be able to know about basic principles of management.
2. Students will be aware of new techniques of management.
3. Students will understand the organization structure and skills of communication.
4. Students will be having sufficient knowledge of important theories of motivation and leadership.

SUGGESTED BOOKS

1. Principles of Management : L.M. Prasad

2. Principles of Business Management : Y.K. Bhushan

3. Principles of Business Management : Sharma, Gupta and Bhalla

4. Principles of Business Management : Dharminder Singh and others

5. Principles of Management : R.N. Naulakaha

6. Prabandh ke Siddhantha : R.N. Naulakaha

7. Principls of Manegement : Dr. B.S. Mathur & Prof. Naveen Mathur

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC203	Indian banking system	**Core Course**	4	30	70	100

Semester-II (Major)

Objectives-

1. To get knowledge of basic banking
2. Students aware of current changes in Banking System.
3. To aware them about banks type.
4. To know about RRB & Co-operative Banks.

Marks 70

Section – A

Bank : Definition, importance and functions; Balance Sheet of a bank : Main assests and liabilities and their significance.

Indian Banking System; Stricture and organization of banks; Reserve Bank of India; Apex banking institution; Commercial banks; Regional rural banks; Co-operative banks (including private and foreign banks); Development banks.

Section – B

Reserve Bank of India : Objectives; Organizations; functions and working; Monetary Policy; Credit control measures and their effectiveness. Introduction to Banking Sector Reforms.

Section – C

Banking Regulation Act. 1949: History; Social control; banking Regulations Act as applicable to banking companies, public sector banks and co-operative banks.

Section – D

Regional Rural and Co-operative Banks in India: their functions and role in rural development; Progress and performance.

Real Learning outcomes :-

1. Students will be aware about importance and functions of Banks.
2. Students will be able to understand the current changes in Banking system.
3. Students will be known the types of Bank of India.
4. Students will be able to understand role of RRB and Co-operative Bank.

Reference Books:

1. Indian Banking System -Trivedi
2. बैंकिंग विधि एवं व्यवहार – वार्ष्णेय पी.एन.
4. भारत में बैंकिंग विधि एवं व्यवहार–बी.एल. ओझा

Foundation Course in Computers

Course Code	Course Title	Course Category	Credit	C.I.A. (Continuous Internal Assessment)	Theory+ Practical	Total
JAU201	**BASICS OF COMPUTER**	**skill**	**4**	**30**	**50+20**	**100**

Semester-II

Objective:

This paper is intended to be the first basic course for the students of Information Technology. The main objectives of this course are;

1. It will expose the students to the fundamentals of the IT
2. Students will be having the introductory knowledge of the MS-Windows
3. Practically students will be able to use MS-PowerPoint and MS-Word.
4. It will expose the students to concept of Internet an Cybersecurity

Unit I

Word Processing: Introduction, Word Processing Basics, Menu Bar, Using The Icons Below Menu Bar, Opening and closing Documents, Opening Documents, Save and Save as, Page Setup, Print Preview, Document Creation, Editing Text, Text Selection, Cut, Copy and Paste, Spell check, Thesaurus, Formatting the Text, Font and Size selection, Alignment of Text, Paragraph Indenting, Bullets and Numbering, Changing case, Table Manipulation, Draw Table, Changing cell width and height, Alignment of Text in cell, Delete / Insertion of row and column, Border and Shading

Unit II

Presentations, Introduction, Basics, Using PowerPoint, Opening A PowerPoint Presentation, Saving A Presentation, Creation of Presentation, Creating a Presentation Using a Template, Creating a Blank Presentation, Editing Text, Preparation of Slides: Inserting Word Table or an Excel Worksheet, Adding Clip Art Pictures, Inserting Other Objects, Resizing and Scaling an object, Presentation of Slides: Viewing, Choosing a set up for Presentation, Slide Show, Running a Slide Show, Transition and Slide Timing, Automating Slide Show

Unit III

Using Spread Sheets, Introduction, Opening of Spread Sheet, Addressing of Cells, Printing of Spread Sheet, Saving Workbooks, Manipulation of Cells, Entering Text, Numbers and Dates, Creating Text, Number and Date Series, Editing Worksheet Data, Inserting and Deleting Rows, Column, Changing Cell Height and Width, Formulas and Function, Using Formula, Function

Unit IV

Introduction to Internet & Cyber Security : Basics of Computer Networks, LAN, WAN, Internet, Applications of Internet, Connecting to the Internet, World Wide Web (WWW), Web Browsing Software, Search Engines, Downloading Web Pages, Understanding URL, Surfing the web, Basics of E-mail, Email Addressing,

Cyber Security: Layers of security, Vulnerability &Threats, Harmful acts, active attacks, passive attacks, Software attacks, hardware attacks, Cyber Threats, Cyber Crime, Cyber terrorism, Cyber Espionage, etc., Introduction to Indian Cyber Law.

Outcome:

- Students will apply the knowledge of IT practically in their day to day life.
- Students will be able to work on computers comfortably.
- Students will be able to create well formatted documents and attractive presentations.
- Students will be able to create spreadsheets

- Students will be well versed with concept of Internet & Cyber Security

Reference Books/Website

1. http://www.tutorialspoint.com/computer_fundamentals/index.htm
2. http://www.gcflearnfree.org/office
3. Rapidex computer course by Pustak Mahal Editorial Board, Unicorn Books,2015
4. Fundamentals of computers (English) Ist Edition by Reema Thareja, Oxford University Press, 2019

Practical

- General use of Windows Operating System
- Creating document in MS-Word like Advertisement, Letter, Tables, Mail Merge etc
- Creating presentations in power point.
- Creation of Simple Worksheet like Mark sheet , Pay slip using MS-Excel
- General use of internet

Semester - II

Course Code	Course Title	Course Category	Credit	C.I.A. (Continouns Internal Assesment)	Theory	Total
BJVB202	जैन संस्कृति एवं जीवन मूल्य (अनिवार्य पत्र)	Interdisciplinary	4	30	70	100

उद्देश्य–

1. जैन संस्कृति एवं भगवान महावीर का परिचय देना
2. जैन सिद्धान्तों का परिचय देना।
3. जीवन मूल्यों का प्रायोगिक प्रशिक्षण देना।

इकाई–1 : जैन संस्कृति एवं इतिहास

1. जैन धर्म और उसकी प्राचीनता
2. भगवान महावीर : जीवन दर्शन
3. जैन धर्म के प्रमुख सम्प्रदाय
4. जैन संस्कृति की विशेषताऍं
5. शाकाहार

इकाई–2 : जैनदर्शन के सिद्धांत

1. आत्मवाद
2. कर्मवाद
3. लोकवाद
4. नौ तत्त्व

इकाई–3 : जीवन विज्ञान

1. जीवन विज्ञान : एक परिचय
2. जीवन विज्ञान के सात अंग
3. जीवन विज्ञान में निर्धारित सोलह मूल्य
4. मूल्य विकास की प्रक्रिया : अनुप्रेक्षा

इकाई –4 : जीवन मूल्य

1. अनेकांत और उसके व्यवहारिक प्रयोग
2. अहिंसा का स्वरूप और जीवनशैली में अहिंसा

3. अणुव्रत आंदोलन और आचार संहिता
4. प्रेक्षाध्यान और उसके अंग

उपलब्धियाँ–

1. जैन संस्कृति से परिचित होंगे।
2. जैन साहित्य और सिद्धान्तों से परिचित होंगे।
3. जैन जीवन शैली से मूल्यों का विकास होगा।

प्रायोगिक–

- आसन–ताड़ासन, त्रिकोणासन, शंशाकासन, पवनमुक्तासन, भुजंगासन
- प्राणायाम–अनुलोम–विलोम
- मुद्रा–ज्ञानमुद्रा, वायुमुद्रा
- ध्वनि– महाप्राण ध्वनि
- ध्यान–कायोत्सर्ग (संक्षिप्त), अर्न्तयात्रा, दीर्घश्वासप्रेक्षा, ज्योतिकेन्द्र प्रेक्षा,
- अनुप्रेक्षा–सहिष्णुता

पाठ्य पुस्तक / संदर्भ ग्रन्थः

- जैन संस्कृति एवं जीवनमूल्य, भाग 1, 2, 3, आचार्य समणी ऋजुप्रज्ञा, जैन विश्वभारती संस्थान, लाडनूॅं

1. जैन दर्शन मनन एवं मीमांसा, आचार्य महाप्रज्ञ,आदर्श साहित्य संघ, चुरू

Semester III

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC301	Corporate Accounting	Core Course	4	30	70	100
BBOC302	Company law	Core Course	4	30	70	100
BBOC303	Financial Management	Core Course	4	30	70	100
BJVB301	Gereral English	**AEC**	**4**	**30**	**70**	**100**
BJVB302	Ahimsha & Anuvrati	**Interdisiplanry**	**4**	**30**	**50+20**	**100**
		Total	20	120	280	400

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC301	Corporate Accounting	**Core Course**	4	30	70	100

Semester-III (Major)

Objectives -

1. To give knowledge of company accounts
2. Create a company & data base
3. To give knowledge of Auditing & checking.

Marks 70

SECTION - A

Issue forfeiture, and re-issue of Shares, Redemption of preference shares; Issue and redemption of debentures; Issue of hours shares and right shares; Underwriting of shares and debentures, Accounts of under writers.

SECTION - B

Final accounts including computation of managerial remuneration and disposal of profit; Profit prior to and after incorporation, Consolidated Balance Sheet of holding companies with one subsidiary only, AS.

SECTION - C

Amalgamation, absorption/merger and reconstruction, Accounting for, amalgamation of companies as per Indian Accounting Standard 14; Accounting for internal reconstruction.

SECTION - D

Valuations of goodwill and shares.

Accounting for internal reconstruction, Valuations of goodwill and shares.

Real Learning outcomes :-

1. Students will be having basic knowledge of company.
2. Students will be able to understand the Process of issuing, forfeiting and redemption of shares and debentures.
3. Students will be able to know how to create a company and data base.
4. Student will get important information regarding final accounts and valuations of goodwill.

SUGGESTED BOOKS

1. Advance Accounts : R.L. Gupta
2. Advanced Accounts : Jain & Narang
3. Advanced Accounts : Shukla & Grewal
4. Corporate Accounting : Jain, Khandelwal, Pareek

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC302	Company law	**Core Course**	4	30	70	100

Semester-III (Major)

Objectives:

1. To make students aware of The New Companies Act, 2013.
2. To have basic Knowledge of company regarding. Its Meaning, types & formation.
3. About Basic Documents of Company.
4. To know about winding up of company.

SECTION - A

Company -Meaning, Features, Types of Company, Promotion and registration,

Preliminary contracts, Memorandum of Association, Articles of Association, Prospectus, Shares and Shares capital.

SECTION - B

Formation of a Company function and duties and Promoters Memorandum of Association: contents and alteration Articles of Association.

SECTION - C

Prospectus, share capital, Type of share and debenture membership.

SECTION - D

Directors Qualification and Disqualification, Appointment and removal, Power and duties, Borrowing powers (including debentures), Members, Meetings (including Board Meetings), Majority powers and minority right,

Winding-up of the company.

Real Learning outcomes :-

1. Students will be able to understand the new companies Act., 2013.
2. Students will be known the process of formation and winding up of the company.
3. Students will be able to understand important and basic documents of a company.
4. Students will be known about directors and various meetings of a company.

Text Books :

1.Company Law- R.L. Naulakha (Hindi, English), Ramesh book Depo., Jaipur.

Suggested Readings :

1. Company Law- B.L. Maheshwari, Himalaya Publication, Mumbai

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC303	Financial Management	**Core Course**	4	30	70	100

Semester-III (Minor)

Objective-

1. To aware the nature and objective of financial management.

2. To aware about different aspects of inventory & dividend management.

3. Aware about cost of capital and different capital budgeting techniques.

4. To aware about different aspect of financial management.

Marks 70

Section – A

Financial Management : Financial goals; Profit Vs wealth maximization; Finance functions; investment, financing and dividend decisions; Financial planning.

Capital Budgeting : Nature of investment decisions, investment evaluation criteria, payback period, accounting rate of return, net present value, internal rate of return profitability index; NPV and IRR comparison Capital rationing.

Section – B

Cost of Capital : Significance of cost of capital ; calculating cost of debt. Preference shares, equity capital and retained earnings, Combined (weighted) Cost of capital.

Capital Structure : Theories and determinants.

Section – C

Operating and Financial Leverage : Their measure; Effects on profit, analyzing alternate financial plans, combined financial and operating leverage.

Dividend policies : Issues in dividend policies; Walter's model; Gordon's model; M.M. Hypothesis, forms of dividends and stability in dividends, determinants.

Section – D

Working Capital : Nature of working capital, significance of working capital, operating cycle and factors determining of working capital requirements. Management of working capital; Management of cash, Management of receivables, Management of inventories.

Real Learning outcomes :-

1. Students will be understand what the financial management is all about.
2. Students will get the concept of capital budgeting.
3. Students will know about working capital and cost of capital.
4. Students will be aware about capital structure and the policies of dividend and its important models.

Reference Books:

1. Financial Management -M.R. Agrawal
2. Financial Management : Khan & Jain

Course Code	Course Title	Group	Course Category	Credit	Viva	CIA	Total
BJVB301AE	**Effective Communication and Soft Skills in English**		**Skills**	**2**	**35**	**15**	**50**

Course Description:

This course is designed to enhance the communication and soft skills of undergraduate students in English. The course focuses on developing effective verbal and non-verbal communication skills, teamwork, leadership, and problem-solving abilities. Students will learn to express themselves confidently and clearly in various social, academic, and professional contexts.

Course Objectives:

1. Develop effective communication skills in English, including verbal and non-verbal communication.
2. Enhance teamwork, leadership, and problem-solving abilities.
3. Build confidence in expressing oneself in various social, academic, and professional contexts.
4. Improve active listening, critical thinking, and conflict resolution skills.
5. Develop a positive attitude and emotional intelligence.

- **Introduction to Effective Communication**

  - Overview of communication skills
  - Verbal and non-verbal communication
  - Importance of effective communication in personal and professional life

- **Building Confidence in Communication**
  - Understanding personality traits and communication styles
  - Developing assertiveness and confidence in communication
  - Practicing effective communication in everyday situations

- **Teamwork and Leadership**
  - Understanding team dynamics and roles
  - Developing leadership skills and qualities
  - Practicing teamwork and leadership in group activities

- **Problem-Solving and Conflict Resolution**
  - Understanding problem-solving strategies and techniques
  - Developing critical thinking and analytical skills
  - Practicing conflict resolution and negotiation skills

- **Emotional Intelligence and Positive Attitude**
  - Understanding emotional intelligence and its importance
  - Developing self-awareness and self-regulation skills
  - Practicing positive attitude and emotional intelligence in daily life

- **Final Project Presentations**

  - Students will work on a final project that demonstrates their understanding of effective communication and soft skills.

- Students will present their projects in class and receive feedback from peers and instructor.

Assessment:

- Class participation and attendance: 20%
- Group discussions and activities: 20%
- Quizzes and tests: 20%
- Final project: 30%
- Reflective journal: 10%

Required Textbook:

- "The Art of Public Speaking" by Dale Carnegie
- "Effective Communication" by Murugan

Recommended Resources:

- Online articles and videos on effective communication and soft skills
- TED Talks on communication, leadership, and emotional intelligence

Prerequisites: None

Target Audience: Undergraduate students of all disciplines.

Course Duration: 10 weeks

Contact Hours: 2 hours per week

Course Code	Course Title	Course Category	Credit	C.I.A. (Continouns Internal Assesment)	Theory + Practical	Total
BJVB302	अहिंसा एवं अणुव्रत	Core Elective (CE)	4	30	70	100

सेमेस्टर – III

उद्देश्य–

1. अणुव्रत के विशेष संदर्भ में अहिंसा तत्त्व को समझाना।

इकाई–1 : अणुव्रत का दार्शनिक आधार

- अणुव्रत दर्शन
- व्रत अणु क्यों ?
- अणुव्रत का स्वरूप
- गुण व्रत, शिक्षा व्रत
- व्रतों की भाषा और भावना
- अणुव्रत का दार्शनिक आधार 'संयम'
- अणुव्रत रचनात्मक या निषेधात्मक

इकाई–2 : अणुव्रत का प्रायोगिक स्वरूप : अणुव्रत आन्दोलन

- अणुव्रत आन्दोलन का उद्भव एवं विकास
- अणुव्रत आन्दोलन क्यों ?
- अणुव्रत आन्दोलन का मूल आधार
- अणुव्रत आन्दोलन का असाम्प्रदायिक स्वरूप
- अणुव्रत आन्दोलन : व्यवस्था सुधार या वृत्ति सुधार
- अणुव्रत प्रवर्तक आचार्य श्री तुलसी का व्यक्तित्व एवं कर्तृत्व

इकाई–3 : अणुव्रत आन्दोलन के अहिंसक कार्यक्रम

- अहिंसा का अर्थ और स्वरूप
- अहिंसा सार्वभौम
- अहिंसा समवाय
- अहिंसा यात्रा
- अहिंसक समाज संरचना की संभावना
- आचार्य तुलसी के अहिंसक प्रयोग

इकाई–4 : अणुव्रत आन्दोलन का सामाजिक/राजनीतिक स्वरूप

- सामाजिक कुरूढ़ियों पर प्रहार
- बाल विवाह की निवृत्ति के प्रयास
- विधवा को गरिमामयी स्थान
- मृत्यु भोज पर प्रतिबन्ध के प्रयास
- छूआछूत का अंत
- विद्यार्थी और नशामुक्ति
- अहिंसक समाज व्यवस्था
- राष्ट्रीय एकता की समस्या और समाधान की दिशा
- अणुव्रत चुनाव शुद्धि अभियान
- अणुव्रत संसदीय मंच
- मतदाता और प्रत्याशी की आचार संहिता

उपलब्धियाँ–

1. अणुव्रत आंदोलन को जानकर संयम की दिशा में आगे बढेंगे।

पाठ्य पुस्तक / संदर्भ ग्रन्थ

1. अणुव्रत दर्शन– आचार्य महाप्रज्ञ, जैन विश्वभारती संस्थान, लाडनूं
2. अहिंसा और अणुव्रत– सिद्धान्त और प्रयोग– मुनि सुखलाल एवं आनन्दप्रकाश त्रिपाठी
3. गांधी पश्चात् शांति आंदोलन– प्रो. अनिल धर, जैन विश्वभारती संस्थान, लाडनूं
4. आचार्य तुलसी एवं अणुव्रत आन्दोलन – डॉ. आनन्द प्रकाश त्रिपाठी, यूनवर्सिटी बुक हाउस, जयपुर

Semester IV

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC401	Income Tax	**Core Course**	4	30	70	100
BBOC402	Human resource Management	**Core Course**	4	30	70	100
BBOC403	Business Environment	**Core Course**	4	30	70	100
BJVB401	**Effective Communication and Soft Skills in English**	**skills**	**2**	**15**	**35**	**50**
BJVB402	Enviornmental Studies	**Value Added**	**4**	**30**	**70**	**100**
BJVB403	Preksha Introduction and Practice	**Value Added**	**2**	**15**	**35**	**50**
		Total	20	120	280	400

Semester-IV (Major)

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC401	**INCOME TAX LAW AND PRACTICES**	**Core Course**	4	30	70	100

Objectives -

1. To give knowledge of Income tax.
2. To give knowledge of rates of tax individual HUF & Firm.
3. Apply different heads as salary, House property Business & Profession. Capital gain others sources.

Marks 70

SECTION - A

Definition, Distinction between capital and revenue, Basis of charge, Incidence of tax, Exempted incomes, Computation of income from salaries and house property.

SECTION - B

Profit and gains from business and profession, Capital gains, Income from other sources. Depreciation, Carry forward and set off of losses, Income of other persons to be included in assessee's total income.

SECTION - C

Deduction out of gross total income, Computation of total income in regard to income of individual.

SECTION - D

Advance payment of tax. Deduction of tax at source, Income tax authorities and administration of the Act, Assessment procedure, Appalls, Reminds.

Real Learning outcomes :-

1. Students will be able to to know about income tax.
2. Students will know how to compute the income from salaries and house properties.
3. Students will be aware about different rates of tax.
4. Students will be able to know the application of different heads as sarary, house property.

SUGGESTED BOOKS

1. Income Tax Law : Bhagawati Prasad.
2. Income Tax Law : Gaur and Narang
3. Income Tax Law : H.C. Mchrotra
4. Income Tax Law : Dr. S.K. Nayar & Mahesh Joshi.

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC402	Human resource Management	**Core Course**	4	30	70	100

Semester-IV (Minor)

Objective-

This paper deals with providing knowledge regarding:

1. Human Resource Management, as a part of management.
2. Human Resource Planning, their recruitment, selection process and methods of training and development.
3. How employees are compensated and performance of employees is evaluated.

Marks 70

SECTION - A

Human Resource Management: Meaning, nature, Scope, functions, Need, and Importance, Context of Human Resource management, Integrating HR Strategy with business strategy.

SECTION B

Human Resource Planning, Recruitment: meaning, sources & factor affecting, Selection: Meaning & process, Placement and Induction: Meaning, Objectives and Importance.

SECTION C

Job Analysis: Meaning, Process & Techniques of Job Analysis.

Job Designing: Meaning, Objectives & Techniques.

Training & Development: Meaning and Methods.

SECTION D

Employee Compensation: Meaning, Objects and Factors affecting employee Compensation.

Performance Appraisal: Meaning, Importance and Techniques.

Real Learning outcomes :-

1. Students will understand the concept and need of HRM.
2. Students will be able to understand the function of HRM-HRP, recruitment, selection, placement & Induction.
3. Students will be aware about methods of training and development.
4. Students will understand techniques of performance appraisal.

SUGGESTED BOOKS

1. Human Resource Management, G.S. Sudha.
2. मानव संसाधन प्रबंध– सी.बी. मेमोरिया
3. Human Resource Management: Ashwathappa.

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC403	Business Environment	**Core Course**	4	30	70	100

Semester-IV (Major)

Objective-

1. Understanding of Business Environment and Its different components and aspects.
2. To understand about social problem, their removal and Govt. steps taken to remove these.
3. To understand, Liberalization, Privatization and Globalization and their Impact.
4. Aware the students about different Policies. Like (Monetary, fiscal, Export Import etc.)
5. Student came to know about international trading environment.

Marks 70

SECTION - A

Indian Business Environment: Concept, components, and importance. Economic Trends (overview): Income, savings and investment; Industry; Trade and balance of payments.

SECTION B

Problems of Growth: Unemployment, Poverty; Regional imbalances; Social injustice; Inflation; Parallel economy; Industrial sickness.

SECTION C

Role of Government : Monetary and fiscal policy; Industrial policy, Industrial Licensing; Recent economic policy of liberalization, privatization and globalization and its impact on Indian economy; Regulation of foreign investment and collaborations in the light of recent changes, Export import policy. Devaluation, Niti Aayog .

SECTION D

International Environment : International trading environment (overview); Trends in world trade and the problems of developing counties; Foreign trade and economic growth: International economic grouping; International economic institutions - World Bank, IMF, WTO.

Real Learning outcomes :-

1. Students will understand the business environment and its different aspects.
2. Students will understand the problems of growth like poverty, unemployment, inflation etc.
3. Students will be aware about different policies like-monetary, fiscal, export and import policy.
4. Students will be able to understand international economic institutions like- world bank, IMF, WTO.

SUGGESTED BOOKS

1. Sundaram & Black : The International Business Environment ; Prentice hall, New Delhi.
2. Agarwal A.N. Indian Economy; Vikas Publishing House, Delhi
3. Khan Farooq A : Business and Society ; S Chand, Delhi
4. Misra S.K. and Puri Vc.K. Indian Economy; Himalya Publishing House, New Delhi
5. Hedge lan : Environment Economics : Mac Millan, Hempshie.
6. Vevaysayik Vatavaran : Gupta Swami
7. Vevaysayik Vatavaran : Upadhyay Swami
8. Economics and Environment in India : N.D. Mathur

Course Code	Course Title	Croup	Course Category	Credit	Viva	School Teaching Report	Total
BJVB401SE	English Commiuncation Skill	A	AEC	2	35	15	50

SEMESTER-IV

Course Objectives

1. To improve fluency in spoken English and to practice correct pronunciation.
2. To introduce the techniques of presentation skills
3. Help improve speaking skills through participation in activities such as role plays, discussions, and structured talks/ oral presentations

Unit –I : Listening Skills

- Listening to unknown passages – for global understanding, identifying key terms, understanding concepts and answering a series of relevant questions that test comprehension.

Unit –II

1. Purpose, Different roles for participants, Etiquette in a structured GD - Practice GDs

Achievement:

1. Fluency in spoken English will be improved.
2. The learners will learn the techniques of presentation skills.
3. Speaking skills will be improved.

Reference Books:

J.K. Gangal. A Practical Course in Effective English Speaking Skills. 2012. Prentice Hall India Learning Private Limited.

Course Code	Course Title	Course Category	Credit	CIA	Total
BJVB403VA	Preksha Meditation Introduction and Practice	35 (Pract.)	2	**15**	**50**

SEMESTER–**IV**

Objective:

1. To develop a multidimensional personality

2. To develop inner personality.

3. To develop attitudes and qualities to work effectively in different situations.

4. Effective communication skills to express viewpoints and ideas well.

Unit-1: Preksha Meditation

- Preksha Meditation: An Introduction
- Basic sources of Preksha Meditation
- Parts of Preksha Meditation
- Spiritual basis of Preksha Meditation
- Upasampada of Preksha Meditation

Unit-2 Four Stages of Preksha Meditation

- Kayotsarga
- Long Breathing Preksha
- Samavritti breathing Preksha
- Jyoti Kendra Preksha

Achievements:

1. Development of Multidimensional personality.
2. Development of Inner personality.
3. Development of Attitudes and qualities to work effectively in different situations.
4. Learning of effective communication skills to express viewpoints and ideas well.

Reference Book

1. Prekshadhyan, Acharya Mahapragya, Publisher: Jain Vishwabharati, Ladnun-341306
2. Prakshadhyan: Principles and Experiments, Muni Kishanlal, Publisher: Jain Vishwabharati, Ladnun-341306 (Raj.)

Semester V

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC501	Cost Accounting	**Core Course**	4	30	70	100
BBOC502	Industrial & Economic Law	**Core Course**	4	30	70	100
BBOC503	Auditing	**Core Course**	4	30	70	100
BJVB501	Projects Formation and Presentation		**4**	**30**	**70**	**100**
BJVB502	Internship		**4**	**30**	**70**	**100**
		Total	20	120	280	400

Semester-V (Major)

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC501	Cost Accounting	**Core Course**	4	30	70	100

Objectives-

1. To give knowledge of Costing.

2. Knowledge of the elements of Cost.

3. Application of Costing in different methods.

4. Apply ABC.

Marks 70

Section – A

Introduction: Nature and scope of cost accounting; Cost concepts and classification; Methods and techniques; installation of costing system; Concepts of cost audit.

Accounting for Material : Material control; Concept and techniques; Pricing of material issues; Treatment of material losses.

Section – B

Accounting for Labour : Labour cost control procedure ; Labour turnover; Idle time and overtime; Methods of wage payment; time and piece rates; Incentive schemes.

Section – C

Cost Ascertainment : Unit costing; Job, batch and contract costing; Operating costing.

Section – D

Process Costing – including inter-process profits, joint and byproducts.

Cost Records : Integral and non-integral system: Reconciliation of cost nd financial accounts. Activity based costing, productivity, value analysis.

Real Learning outcomes :-

1. Students will be able to know about cost accounting.
2. students will understand methods, techniques, installation of costing system.
3. Students will get to know about accounting for material.
4. Students will understand cost ascertainment and cost records.

Reference Book:

1. Jain, Khandelwal, Pareek, : Cost Accounting

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC502	**Goods and Services Tax**	Core Course	4	30	70	100

Semester-V (Minor)

Objectivie :

1. To give knowledge of GST.
2. To give relevant knowledge of CGST and SGST.

Section –A

CGST/SGST - Important terms and definitions under Central Goods and Service Tax Act, 2017 and State Goods and Service Tax Act, 2017, Basic of GST, Meaning and scope of supply, Levy and collection of tax.

Section –B

CGST/ SGST - Time and Value of Supply of goods and / or services, Input Tax Credit, Transitional Provisions, Registration under CGST/SGSCT Act, Filing of Returns and Assessment, Payment of Tax including Payment of tax on reverse charge basis, Refund under the Act.

Section –C

CGST/SGST - Maintenance of Accounts and Records, Composition scheme, Job work and its procedure, Various Exemptions under GST, Demand and recovery under GST, Miscellaneous provisions under GST.

Section –D

IGST – Scope of IGST, Important terms and definitions under Integrated Goods and Service Tax Act, 2017, Levy and collection of IGST, Principles for determining the place of supply and Place of supply of goods and services, Zero rated Supply.

Real Learning outcomes :-

1. Students will get the basic knowledge of GST.
2. Students will be known about CGST and SGST.
3. Students will know about maintenance of accounts and records.
4. Students will be able to understand custom duty Act.

Book Recommended-

1. Abhishek Rastogi: Professionals guide to GST Ideation to reality (2017)

2. Datey V.S.: GST Ready Reckoner, Taxman Publication, New Delhi

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC503	Auditing	**Core Course**	4	30	70	100

Semester-V (Major)

Objectives-

1. To make student understand about the auditing & their Importance.
2. Students came to know about the fundamental and types of auditing.
3. Students came to know about different concept like CARO and others.
4. Students came to know concept like Vouching, internal control and check etc.
5. Students aware about Right, Duties and power of an auditor

SECTION - A

Auditing : Meaning, Definition, Importance and Objectives, Accounting and Auditing Limitation Detection and Prevention of Frauds and Errors Basic Principles to Governing and Audit, Classes of audit, Internal control, Internal check and Internal audit,

Definition and objectives of investigation Distinction between audit and investigation, statement of Standard Auditing Practices (Brief introduction only)

SECTION - B

Audit Procedure: Audit Planning, Audit Programme, Audit Working Paper Company, Audit Files, Audit evidence.

Vouching – meaning importance , vouching of case and trading transactions, Routine Checking and test checking.

SECTION-C

Verification and valuation of assets and liabilities, Audit of limited companies Auditors: Appointment, Removal, Right, Duties, Liabilities: Auditor’s Report.

SECTION-D

Auditor’s Report : Clean and Qualified Audit Report, Audit Certificate, Company Auditor Report Order 03 (CARO-3)

Real Learning outcomes :-

1. Students will understand about auditing and classes of audit.
2. Students will get to know about audit procedure and vouching.
3. Student will know about verification and valuation of Assets and liabilities.
4. Students will understand about auditor's report (CARO-3).

SUGGESTED BOOK

1. Auditing : Jain Khandelwal, Pareek
2. Ankeshan : Jain Khandelwal
3. Ankeshan : Sharma, T.R.

Course Code	Course Title	Group	Course Category	Credit	C.I.A. (Continuums Internal Assessment)	Project Formation	Project Presentation	Total
BJVB501	**Project : Formation and Presentation-Innovation**	A	Core Course	4	30	50	20	100

SEMESTER-V

Objective:-

Students will have basic understanding of:-

- What is the project its characteristics and type.
- Planning and Executing a Project.
- Project Report Writing.
- Presenting the Project.

Unit I -Introduction

- What is a Project?
- Characteristics of Project
- Types of Project
- Key Terms-Project Scope, Project Stakeholder, Project Deliverables, Project Milestone, Project Dependencies
- Project Management

Unit II- Planning and Executing a Project

- Project Plan & its Need
- Steps For An Effective Project Planning& Execution
- Creating a Project

Unit III -Report Writing

- What is a Project Report?
- Importance of Project Report
- Types of Project Report
- Steps for Creating Project Report
- Project Report Writing

Unit IV- Presenting the Project

- Importance of Properly Presented Project
- Steps for Presentation
- Presenting the Project

Outcomes:-

After completing the course students will be able to draft, plan, execute, present a project and will submit it in form of report.

References books:-

1. The Presentation Book - How to Created, Shape it and Delivered it, Emmaledden, Pearson Business : 2nd Edition 19 Jan., 2017.

Course Code	Course Title	Group	Course Category	Credit	Proposal Formulation	Feild Work	Viva-Voce	Total
BJVB502	INTERNSHIP	A	Core Course	4	25	25	50	100

SEMESTER-V

1. For Internship student will slect school or Govt. Hospital or Panchayat Center Or Villege or any social Institutions.
2. Where they will learn, teaching skills, cleaning skills, leadership skills, Programme Planning and Excution skills etc.
3. Before going to any center student will make a proposal under guidance of his/her teacher.
4. As per the proposal they will excute their task at different institutions.
5. Internship period will be of 20 days.

Semester VI

Course code	Course title	Course category	Credit	CIA	Theory +Practical	Total
BBOC601	Management Accounting	**Core Course**	4	30	70	100
BBOC602	Marketing Management	**Core Course**	4	30	70	100
BBOC603	Fundamental of Entrepreneurship	**Core Course**	4	30	70	100
BJVB601	System of Indian Philosophy		**4**	**30**	**70**	**100**
BJVB602	Indian culture		**4**	**30**	**70**	**100**
		Total	20	120	280	400

Semester-VI (Major)

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC601	Management Accounting	**Core Course**	4	30	70	100

Objectives -

1. To give knowledge of Management Accounting.
2. Knowledge of Principal of Management.
3. Create Ratio fund flow & Cash flow in Management Accounting.

Marks 70

Section – A

Management Accounting: Meaning, nature, scope and functions of management accounting; Role of management accounting in decision making; Management accounting vs financial accounting; Tools and techniques of management accounting.

Financial Statements : Meaning and types of financial statements: Limitations of financial statements; Objectives and methods of financial statements analysis: Fund Flow Statement; Cash Flow Statement as per Indian Accounting Standard 3.

Section – B

Comparative Statements Common size statements and trend analysis. Ratio analysis; Classification of ratios – Profitability ratios, turnover ratios, liquidity ratios, solvency ratios; Advantages of ratio analysis; Limitations of accounting ratios.

Section – C

Absorption and Marginal Costing : Marginal and differential costing as a tool for decision making – make or buy; Change of product mix; Pricing; Break-even analysis; Exploring new markets; Shutdown decisions.

Section – D

Budgeting for Profit Planning and Control : Meaning of budget and budgetary control: objectives : Merits and limitations : Types of budgets; Fixed and flexible budgeting; Control ratios ; Zero base budgeting; Performance budgeting; Responsibility accounting.

Standard Costing and Variance Analysis : Meaning of standard Cost and Standard costing ; Advantages and application; Variance analysis – material; labour and overhead Variances (two-way analysis)

Real Learning outcomes :-

1. Students will be able to know about management accounting.
2. Students will get the basic knowledge of techniques of management accounting.
3. Students will understand about ratio analysis, different types of ratio.

Ref.: Jain, Khandelwal, Pareek, Balia, Management Accounting.

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC602	**Principles of Marketing**	**Core Course**	4	30	70	100

Semester-VI (Major)

Objectives-

1. Concept of Marketing and selling.
2. Marketing Mix, Market Segmentation & Marking Environment.
3. Distribution Channels.
4. Product Planning & Development.

Marks 70

Section – A

Introduction : Nature and scope of marketing; Importance of marketing as a business function and in the economy; Marketing concepts ; traditional and modern; Selling vs. marketing; Marketing mix; Marketing environment.

Consumer Behaviour and Market Segmentation; Nature, scope, and significance of consumer behaviour; Market segmentation concept and importance ; Bases for market segmentation.

Section – B

Product: Concept of product, consumer, and industrial goods; Product planning and development; Packaging-role and functions; Brand name and trade mark; After-sales service; Product life cycle concept.

Section – C

Price : Importance of price in the marketing mix; Factors affecting price of a product/service; Discounts and rebates.

Distributions Channels and Physical of Distribution; Distribution Channels – concept and role ; Types of distribution channels; Factors affecting choice of a distribution channel; Retailer and wholesaler; Physical distribution of goods; Transportation; Warehousing; Inventory control; Order processing.

Section – D

Promotion : Methods of promotion : Optimum promotion mix, Advertising media-their relative merits and limitations; Characteristics of an effective advertisement; Personal selling; Selling as a career; Classification of a successful sales person; Functions of salesman.

Real Learning outcomes :-

1. Students will get the concepts of marketing and its need.
2. Students will know about market segmentations and consumer behaviour.
3. Students will be able to understand the planning of product.

Reference Book,

1. Dr. R.L. Naulakha-Principle of Marketing

2. Kothari, Mehtra, Sharma : Marketing Management

3. Porwal : Principal of Marketing

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC603	Fundamental of Entrepreneurship	**Core Course**	4	30	70	100

Semester-VI (Minor)

Objectives -

1. Role of Entrepreneur & their Importance & Economic development
2. Tell them about different theories of Entrepreneurship.
3. To tell them about EDP
4. To tell about Venture, Legality for establishing a venture.
5. Student interaction with Entrepreneurs.

Marks 70

Section – A

Introduction : The Entrepreneur; Definition; Emergence of entrepreneurial class; Theories of entrepreneurship; Role of socio-economic environment; Characteristics of entrepreneur; Leadership; Risk taking; Decision-making and business planning.

Section – B

Promotion of a Venture : Opportunities analysis; External environment analysis – economic, social and technological; Competitive factors; Legal requirements for establishment of a new unit, and raising of funds:, Venture capital sources and documentation required.

Section – C

Entrepreneurial Behaviour : Innovation and entrepreneur; Entrepreneurial behaviour and Psycho-Theories, Social responsibility.

Entrepreneurial Development Programmes (EDP); EDP, their role,

relevance and achievements; Role of Government in organizing EDPs; Critical evaluation.

Section – D

Role of Entrepreneur: Role of an entrepreneur in economic growth as an innovator, generation of employment opportunities, complementing and supplementing economic growth, bringing about social stability and balanced regional development of industries; Role in export promotion and import substitution, forex earnings and augmenting and meeting local demand.

Note : The provide practical exposure to the students, colleges are advised to arrange lectures from successful entrepreneurs from industry.

Real Learning outcomes :-

1. Students will get to know about role of entrepreneur and their importance.
2. Students will understand the theories of entrepreneurship.
3. Students will be able to understand entrepreneurial behaviour and EDP.

Reference Book-

1. G..S. Sudha, Fundamental of Enterprenureship, Ramesh Book Dept. Jaipur (Raj.)
2. डॉ. आर.एल. नौलखा, उद्यमिता के आधारभूत सिद्धान्त, रमेश बुक डिपो, जयपुर।

Course Code	Course Title	Group	Course Category	Credit	C.I.A. (Continuums Internal Assessment)	Theory	Total
BJVB601	भारतीय दर्शन की प्रणाली		Core Course	4	30	70	100

उद्देश्य :

भारतीय दर्शन के अध्ययन के उद्देश्य इस प्रकार हैं–

1. भारतीय दर्शन की परम्पराओं को समझना।
2. भारतीय दर्शन की वैदिक और श्रमण परम्परा का ज्ञान करना।
3. श्रमण परम्परा के जैन और बौद्ध दर्शन के प्रमुख सिद्धान्तों का अध्ययन करना।
4. वैदिक परम्परा में सांख्य–योग, न्याय–वैशेषिक और मीमांसा–वेदान्त के प्रमुख सिद्धान्तों का अध्ययन करना।

इकाई–1

- आस्तिक –नास्तिक दर्शन : एक परिचय
- भारतीय दर्शन की विशेषताएं
- चार्वाक दर्शन का प्रमाण विचार
- चार्वाक दर्शन की तत्व मीमांसा

इकाई–2

- अनेकांतवाद एवं स्यादवाद
- षड्द्रव्य विचार
- चार आर्य सत्य
- प्रतीत्यसमुत्पाद

इकाई–3

- सांख्य का द्वैतवाद
- अष्टांग योग की अवधारणा
- न्याय का प्रमाण विचार और ईश्वर विचार
- वैशेषिक का पदार्थ विचार और परमाणु वाद

इकाई–4

- मीमांसा का धर्म विचार
- आचार्य शंकर एवं रामानुज के अनुसार माया , ब्रह्म एवं मोक्ष विचार

उपलब्धियां :

भारतीय दर्शन के अध्ययन की उपलब्धियां इस प्रकार हैं–

1. भारतीय दर्शन की परम्पराओं को समझें।
2. भारतीय दर्शन की वैदिक और श्रमण परम्परा का ज्ञान हुआ।
3. श्रमण परम्परा के जैन और बौद्ध दर्शन के प्रमुख सिद्धान्तों का अध्ययन किया।
4. वैदिक परम्परा में सांख्य–योग, न्याय–वैशेषिक और मीमांसा–वेदान्त के प्रमुख सिद्धान्तों का अध्ययन किया।

संदर्भ पुस्तके–

1. भारतीय दर्शन– प्रोफेसर आनंद प्रकाश त्रिपाठी, यूनिवर्सिटी बुक हाउस जयपुर राजस्थान
2. भारतीय दर्शन, दत्ता एवं चटर्जी संगम प्रकाशन, इलाहाबाद
3. भारतीय दर्शन – डॉ बद्रीनाथ सिंह महादेव प्रकाशन, वाराणसी

Course Code	Course Title	Course Category	Credit	C.I.A. (Continouns Internal Assesment)	Theory	Total
BJVB6 01	Indian Culture	Core Elective(CE)	4	30	70	100

उद्देश्य :

1.प्राचीन भारतीय संस्कृति की जानकारी प्रदान करना।
2.प्राचीन गौरवशाली विश्वविद्यालयों के बारे में जानकारी प्रदान करना।
3.प्राचीन महाकाव्यों और भारतीय जीवन मूल्यों के बारे में जानकारी प्रदान करना।

इकाई – 1

भारतीय संस्कृति – परिभाषा, पृष्ठभूमि एवं विशेषताएं,
वर्णाश्रम व्यवस्था – परिभाषा एवं महत्व
पुरूषार्थ एवं ऋण – अर्थ, प्रकार एवं महत्व
प्राचीन सामाजिक संगठन – पारिवारिक जीवन

इकाई – 2

प्राचीन भारत में नारी की स्थिति
प्राचीन भारत की न्याय व्यवस्था
शिक्षा एवं शिक्षण संस्थाएं,
धर्म – शैव, वैष्णव, जैन, बौद्ध
सम्प्रदाय – विट्ठल, नाथ

इकाई – 3

भारतीय कला एवं अवशेष – भारतीय वास्तुकला, मूर्तिकला एवं चित्रकला
महाकाव्य युगीन संस्कृति – रामायण एवं महाभारत
भारतीय अभिलेख एवं सिक्के
कालिदास एवं तुलसीदास – जीवन परिचय एवं सांस्कृतिक व साहित्यिक योगदान

इकाई – 4

भारतीय पर्व एवं त्यौहार – हिन्दू, मुस्लिम, सिक्ख एवं इसाई पर्व
रविन्द्रनाथ टैगोर – सामाजिक एवं सांस्कृतिक महत्व
भारतीय संस्कृति का विदेशों में प्रचार–प्रसार
भारतीय संस्कृति का मानव–कल्याण में योगदान

उपलब्धियां

1.विद्यार्थी प्राचीन भारतीय संस्कृति की जानकारी प्राप्त कर सकेंगे।
2.विद्यार्थी प्राचीन गौरवशाली विश्वविद्यालयों के बारे में ज्ञान प्राप्त कर सकेंगे।
3.विद्यार्थी प्राचीन महाकाव्यों और भारतीय जीवन मूल्यों के बारे में जानकारी प्राप्त कर सकेंगे।

Reference Books :

1. भारतीय संस्कृति, रूपनारायण त्रिपाठी, रामदेव साहू, श्याम पब्लिकेशन, जयपुर
2. भारतीय संस्कृति के 21 अध्याय, एस.एल. नागौरी, युनिवर्सिटी बुक हाउस, जयपुर
3. भारतीय संस्कृति का विकास, सत्यकेतु विद्यालंकार, श्री सरस्वती सदन, नई दिल्ली

भारतीय संस्कृति के मूल तत्व, सुखबीर सिंह, बिजेन्द्र कुमार, साहित्य भण्डार पब्लिकेशन, मैरठ

Semester-VII (Minor)

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC701	Banking And Financial Institutions	**Core Course**	4	30	70	100

Section A

Types of Bank, Financial System . Types of Banking system R.BI.

Section B

Reforms in Banking Sector in India, Non performence assts risk and it's type E-Banking. Disitalisation of services.

Section C

Financial & Catital Market Money Market instrument T Bill, call Money, Commercial paper Bill of exchange Bond Debenture.

Section D

Mutual Fund, SEBI, NON Banking institution, A Pension Fund, Reforms in financial sector Types of Insurance.

Semester-VII (Major)

Course code	Course title	Course category	Credit	CIA	Theory	Total
BBOC702MJ	BUSINESS ENVIORMENT AND INTERNATIONAL BUSINESS	**Core Course**	4	30	70	100

Section A

Meaning of Business environment Economic environment, Poltical environment and legal environment Consumer Protection Act 1986 Corporate Social Responsibility.

Section B

Concept of International Business Principles of International Business Foreign Frade policy 2023

Section c

F.D.I., F. P. I., Balance of payment.

Section D

Economic intrigation E.U. SAFTA, NAFTA, SAARC WTO I.M.F. world Bank.

Course Code	Course Title	Group	Course Category	Credit	C.I.A. (Continuous Internal Assessment)	Theory	Total
BBOC 703MJ	BUSINESS BUDGETING	A	Core Course	4	30	70	100

SEMESTER-VIII (Minor)

Section A

Meaning & Importance of Business Budgeting ,Types of Budget Flexible Budget, sales Budget, Cash Budget

Section B

Standard Costing -Material Variances as market cost, Price, Use mix subuse Variance & Labour Variances.

Section C

Cost volume profit Analysis:

P/v Ratio BE.P. M.S. in Marginal Casting Application

Section D

Capital Bugeting & Cost of Capital Methods of Capital Budgeting - Pay back. Period, ARR NPV IRR. and Cost of Capital Debt, Preference, Debenture, Returned earning.

Course Code	Course Title	Group	Course Category	Credit	C.I.A. (Continuous Internal Assessment)	Theory Practicle	Total
BJVB701	**Research Methdology**	A	Core Course	4	30	50+20	100

सेमस्टर–सप्तम
शोध प्रविधि

समय : 3 घण्टे पूर्णांक : 100 (30 + 70)

नोटः– प्रश्न पत्र का निर्माण हिन्दी एवं अंग्रेजी भाषा में किया जाएगा। जिसका विद्यार्थी हिन्दी/अंग्रेजी/संस्कृत में उत्तर दे सकेंगे। इस प्रश्न पत्र में सम्पूर्ण पाठ्यक्रम को तीन खण्डों में विभाजित किया गया है। प्रत्येक खण्ड के निर्देश सावधानी पूर्वक पढ़ें। खण्ड ''ब'' के किसी एक प्रश्न का उत्तर संस्कृत में देना अनिवार्य है। इसका विस्तृत विवरण इस प्रकार है–

खण्ड अ

इस खण्ड में प्रत्येक इकाई से 02 लघु प्रश्न लेते हुए कुल 10 प्रश्न होंगे। प्रत्येक लघु प्रश्न का उत्तर लगभग 20 शब्दों में हो।

कुल अंक– 10

खण्ड ब

इस खण्ड में प्रत्येक इकाई से कम से कम एक प्रश्न लेते हुए कुल 07 प्रश्न होंगे। जिनमें में से कुल 5 प्रश्नों के उत्तर दिये जाने हैं। इस खण्ड के किसी एक प्रश्न का उत्तर संस्कृत में देना अनिवार्य है। प्रत्येक प्रश्न का उत्तर लगभग 250 शब्दों में हो।

कुल अक– 30

खण्ड स

इस खण्ड के प्रश्न संक्ष्या 9 एवं 10 आन्तरिक विकल्पसहित होंगे। जिनके प्रत्येक प्रश्न का उत्तर लगभग 500 शब्दों में हो।

कुल अंक 30

इस प्रश्न पत्र का समस्त पाठ्यक्रम निम्न प्रकार से पाँच इकाईयों में विभाजित होगा –

इकाई–1:

शोध : स्वरूप–परिचय, (Introduction : Research),

वर्णनात्मक शोध (Descriptive Research),

शोध के प्रकार (Types of Research),

ऐतिहासिक, तुलनात्मक, भाषात्मक, सामाजिक, प्रविधिपरक एवं कार्यपरक शोध (Historical, Comperative, Linguistic, Social, Methodological and Action Research),

इकाई–2:

शोध–समस्या का चयन (Selection of Research Problem),

परिकल्पना (Hypothesis),

शोध–क्षेत्र (Area of Research),

शोध रूपरेखा (Synopsis)

इकाई–3:

शोधविधियां (Methods of Research), वैज्ञानिक विधि (Scientific Method)

निरीक्षणात्मक विधि (Observation Method), साक्षात्कार विधि (Interview Method)

प्रश्नपरक विधि (Questionnaire Method)

इकाई–4:

वैयक्तिक व एकल अध्ययन (Case Study), प्रतिदर्श–प्रतिचयन (Sampling),

सामग्री या आंकड़ों का संग्रहण व निरीक्षण (Collection & Analysis of Data etc.),

इकाई–5 :

पादटिप्पण (Foot Notes), डाइक्रिटिकल मार्क (Diacritical Marks),

उपसंहार (Conclusion), सन्दर्भ ग्रन्थ सूची (Bibliography), परिशिष्ट निर्माण (Appendix),

सहायक ग्रन्थ

1- Methods in Social Research, William Goode, Paul K. Hatt, McGraw Hill Book Company, 1974.

2. अनुसंधान विधियां (व्यवहारक विज्ञानों में), डॉ. एच.के कपिल, एच.पी. भार्गव बुक हाउस, आगरा, 2015

3. अनुसंधान विधियां, डॉ. डी.एन. श्रीवास्तव, साहित्य प्रकाशन, आगरा, 2010

4- Research Methodology, Gopal Lal Jain, Mangal Deep Publication, Jaipur, 2003.

5- Scientific Social Sureys and Research, Pauline V. Young, Prentice Hall of India Private Limited, New Delhi, 1939.

Semester – VII Minor (Interdisciplinary)
[Choose any one] (702-709)

Course Code – BJVB702 Value Education and Spirituality

Marks 100 **[70 Written Exam & 30 CIA]** **Credit-4**

Objectives

- To understand the need of value oriented education.
- To understand the process of contemplation for value development.
- To understand the non-violence and culture of peace.
- To understand the cardinal principles of Jainism.

Unit-I Value Education

- Challenges of Modern Education system and need of value education.
- Values-meaning, definitions, different views and classifications of values.
- Social duties, Responsibilities and Human Rights.

Unit- II Socio Ethical Life Style:

- Social Ethics and Jain Concepts.
- PanchMahavrat- Ahimsa, Satya, Achorya, Bmrahmcharya&Aparigrah.
- Tri Ratna- SamyakDarshan, Gyana&Charitra.
- Anekantvada

Unit-III Development of Social Harmony.

- Peace and Its Relevance in social harmony.
- Social Harmony through Conflict Management.
- Training in Non-violence.

Unit-IV Enhancement of Values in behavior-

- Development of Moral Values: Contemplation of honesty, self-discipline and Non-violence
- Contemplation of mental balance, will power and patience for development of mental values.
- Development of Emotional & Spiritual Values.

SUGGESTED READING

- Structure of Values, Mukharjee RK (1955)..................................
- Devatma' Value Education: 4 supplements to present education. Arora K. NCET, New Delhi 1999.
- Helping students ascend the steps of value education. A. Dutta. (2004)
- Values and Ethics in School Education, Luther, M. (2001) New Delhi Mc Grow Hill.
- Value Development in Higher Education, Mukhopadhya M. (Eds.) 2004)
- Human Values and Education-Rahul, S.P. (1986) Sterling New Delhi.
- Education in Human Values. Saraf (1999) Vikash Publication, New Delhi.
- Value Education: Theory and Practice, Dr. N.L. Gupta, Krishna Brothers, Ajmer, 1986.
- अमूर्तचिन्तन–आचार्यमहाप्रज्ञ, जैनविश्वभारतीप्रकाशन, लाडनूं 2001
- गांधीदर्शन शांतिमानवाधिकार, प्रो. अनिल धर, जैनविश्वभारतीसंस्थान, लाडनूं।

- विश्वशांति एवंअहिंसाप्रशिक्षण, डॉ. बच्छराजदूगड़, जैनविश्वभारतीसंस्थान, लाडनूं 2001
- जैन धर्ममेंअहिंसा, वशिष्ठनारायण सिंहा, वाराणसी।
- जैनदर्शनमननऔरमीमांसा–आचार्यमहाप्रज्ञ, आदर्शसाहित्य संघ, चूरू।
- अहिंसादर्शन, डॉ. अनेकान्तकुमारजैन, श्रीलालबहादुरशास्त्री सं. विद्यापीठ, नईदिल्ली।

Semester – VII Minor (Interdisciplinary)

Course Code – BJVB702 Preksha Meditation and Self Management

Marks 100 **[70 Written Exam & 30 CIA]** **Credit-4**

Paper V

Objectives

1. To understand historical development of Preksha Meditation.
2. To understand the components, spiritual-scientific basis, objectives and benefits of Preksha Meditation.
3. To introduce the practicals& process of Preksha Meditation.

Unit-I Preksha Meditation - I

Preksha Meditation: nature, *upsampada*, main, supportive and specific components.
Kayotsarga (Relaxation with self awareness): objectives, spiritual and scientific basis and benefits.
Internal Trip (*Antaryatra*): objectives, spiritual and scientific basis and benefits.

Unit-IIPreksha Meditation – II

Perception of Breathing: objectives, spiritual and scientific basis, types and benefits.
Perception of Body: objectives, spiritual and scientific basis and benefits.

Unit-IIIPreksha Meditation - III

Perception of Psychic Centres: objectives, spiritual and scientific basis and benefits.
Psychic Colour Mediation (*LeshyaDhyan*): objectives, spiritual and scientific basis and benefits.
Contemplation (*Anupreksha*): objectives, spiritual and scientific basis and benefits.

Unit-IV Self Management through Preksha Meditation

Personality development and Preksha Meditation.
Health management and Preksha Meditation.
Stress Management and Preksha Meditation.
Memory and Preksha Meditation.
Time management and Preksha Meditation.
Emotional management and Preksha Meditation.

SUGGESTED READING

1 प्रेक्षापुष्प–आचार्यमहाप्रज्ञ, जैनविश्वभारतीप्रकाशन, लाडनूं, 2003।
2 अपनादर्पणअपनाबिम्ब– युवाचार्यमहाप्रज्ञ, जैनविश्वभारतीप्रकाशन, 1991।
3 प्रेक्षाध्यान : सिद्धातऔरप्रयोग–आचार्यमहाप्रज्ञ, जैनविश्वभारतीप्रकाशन, लाडनूं।
4 प्रेक्षाध्यान : व्यक्तिवविकास–मुनि धर्मेश, जैनविश्वभारतीप्रकाशन, लाडनूं।
5 जीवन विज्ञान की रूपरेखा–मुनि धर्मेश, जैनविश्वभारतीप्रकाशन, लाडनूं, 1996।
6 जीवन विज्ञान, प्रेक्षाध्यान एवं योग–संपा. समणी डॉ. मल्लीप्रज्ञा, जैनविश्वभारतीविश्वविद्यालय, 2009।
7 Mirror of the Self – AcharyaMahaprajna, Jain VishvaBharatiPrakashan, Ladnun (Rajasthan), 1995.
8 PrekshaDhyana – Theory & Practice, AcharyaMahaprajna, Jain VishvaBharatiPrakashan, Ladnun (Rajasthan), 1994.

Semester – VII Minor (Interdisciplinary)

Course Code – JUAI 702 Informational Technology and Computer Application

Marks 100 **[70 Written Exam & 30 CIA]** **Credit-4**

Paper V

The main objectives of this course are;

- It will expose the students to the fundamentals of the IT.
- Students will be having the introductory knowledge of the MS-Windows
- Practically students will be able to use MS-PowerPoint, MS-Word, MS-Excel and create their own blog.

Course Contents (Term End Theory Exam):

Unit I: Introduction to Computers and Windows

- Application of Computers
- Block Diagram of Computer
- Input and Output devices
- Types of software
- Introduction to Operating system: Windows
- Functions of operating system
- How you can Fast your Computer or Maintenance of computer

Unit II: Concept of MS Word and MS Excel and its application

- MS Word Window Layout
- Creating and Formatting Documents
- Editing Documents
- Working with Tables.
- Mail Merge, Macro Recording, Thesaurus, Printing Document (How to Use Page-Setup Before Printing)
- Introduction to Excel and its Applications
- Concept of workbook and worksheet
- Layout of Worksheets
- Use of basic formula and functions
- Sorting, Filtering and charts
- Report Generation (Pivot Table)
- Security or Protecting Worksheets

Unit III: Introduction & Application of MS-PowerPoint

- PowerPoint Slide Creation
- Slide Layout
- Views
- Adding content to slide- Text, Graphics, Sound, Video
- Applying Slide Transition
- Custom Animation
- Slide Show

- Working With Image or ClipArt (how you edit clipart image)

Unit IV: Internet

- Introduction to internet
- ISP (Internet Services Providers)
- About Modem, Type of Internet Connection
- Web browser – its functions
- Concept of search engine, What is surfing
- Social Networking site/How to pay online bill/How to book tickets online/How to use Paytm
- Website and its types
- Searching, downloading and uploading
- Basic concepts of sending and receiving E-mail
- Blog uses and creation of blog
- How to Create Simple web page (or Personal web page)

Course Contents (Practical) :

- Creating document in MS-Word like Advertisement, Letter, Tables, Charts etc.
- Creation of Simple Worksheet like Mark sheet, Pay slip using MS-Excel.
- Creation of Power Point Presentation on various themes.

Outcome:

- Students will apply the knowledge of IT practically in their day-to-day life.
- Students will be able to create well-formatted documents, attractive presentations and calculation part through excel.
- Students will be able to create their own blog.

SUGGESTED READING/Website

1. http://www.tutorialspoint.com/computer_fundamentals/index.htm
2. http://www.gcflearnfree.org/office
3. Fundamentals of computers (English) Ist Edition by ReemaThareja, Oxford University Press, 2014
4. Introduction to Computer by Peter Norton, Tata McGraw hill
5. Introduction to Computer by Gary B Shelly

Semester – VII Minor (Interdisciplinary)

Course Code – BJVB702 The Use of English

Marks 100 **[70 Written Exam & 30 CIA]** **Credit-4**

Paper V

Course Description: The Use of English is a course designed to familiarize the students with basic tenants of English language comprising both grammar and composition.

Unit I: Basic Sentence Patterns and Transformation.

Unit II: Time, Tense and Concord.

Unit III: Voice, Narration and Modal Auxiliaries.

Unit IV: Writing Skills. (Letter, Application, Précis, Report and Essay Writing.)

SUGGESTED READING

- Green, David. ***Contemporary English Grammar Structure and Composition***.Laxmi Publications; Second edition (2015)
- Hornby, A.S.***A guide to Patterns and Uses*****.** Oxford University Press, New Delhi.
- Swan, Michael**.** ***Practical English Grammar*****.**Oxford University Press, New Delhi.
- Harit, S.K.***Communication Skills and English Grammar*****.**Associated Book Company, Jodhpur.
- Krishnaswamy, N.***Modern English: A Book of Grammar, Usage and Composition*****.** Laxmi Publications.

Semester – VII Minor (Interdisciplinary)

Course Code – BJVB702 Non-violence and Peace

Marks 100 **[70 Written Exam & 30 CIA]** **Credit-4**

Paper V

Unit- I **Violence: Concept, types, impact**

Non-violence- Philosophical and Historical Interpretation,
Applied aspect, Training in Non-violence

Unit-II **Conflict – Cause, Forms, Impact**

Conflict Resolution-Diplomatic, Gandhian and
Anekantik Techniques.

Unit-III **Human Nature Relationship**

EnvironmentalProblems.
Ethical Aspects.

Unit – IV **World Peace**

Threat to Global Peace
Initiative For Peace Making

SUGGESTED READING

- विश्वशांति एवंअहिंसाप्रशिक्षण–प्रो. बच्छराजदूगड़,
- गांधीदर्शन, शांति एवंमानवाधिकार, डॉ. अनिलधर, जैनविश्वभारतीसंस्थान, लाडनूँ
- पर्यावरण अध्ययन, डॉ. सतिन्द्र सिंह
- Anekant the Third Eye, AcharyaMahapragya.
- Towards a Nonviolent Future, S.L. Gandhi(Ed.), Anuvibha, Jaipur, 2015
- Peace Studies, The Discipline and Dimensions AshuPasricha, 2003

प्राकृत

एम.ए. सेमेस्टर–द्वितीय

(FOUNDATION PAPER)

Paper V

BJVB702 -Introduction to Prakrit

[70 Written Exam & 30 CIA]

क्रेडिट–4

पूर्णांक : 100 (70लिखितपरीक्षा + 30CIA)

इकाई–प्रथम : उत्तरायन सूत्र – अध्ययन 1 (गाथा 1–20)

इकाई– द्वितीय : उत्तरायन सूत्र – अध्ययन 1 (गाथा 25–48)

इकाई–तृतीय : प्राकृतभाषाकासामान्य परिचय

प्राकृत की उत्पत्ति एवंविकास, प्रमुख प्राकृतों की सामान्य विशेषताएँ (मागधी, अर्द्धमागधी, शौरसेनी, महाराष्ट्री एवं अपभ्रंश)

इकाई–चतुर्थ : प्राकृतसाहित्य काइतिहास

श्वेताम्बर एवंदिगम्बरआगमसाहित्य, प्राकृतकाव्य (महाकाव्य, खण्डकाव्य, ऐतिहासिक काव्य) कथा एवंचरितसाहित्य, प्राकृत गद्य एवंचम्पूसाहित्य, प्राकृतसट्टक एवंप्राकृतव्याकरणसाहित्य।

संदर्भग्रंथ :

1. उत्तरज्झयणाणि–हिन्दीअनुवाद एवंव्याख्या साहित, संपादकआचार्यश्रीमहाप्रज्ञ, जैनविश्वभारती, लाडनूं
2. प्राकृतभाषा एवंसाहित्य काआलोचनात्मकइतिहास, नेमिचन्द शास्त्री, ताराप्रकाशन, वाराणसी
3. प्राकृतसाहित्य काइतिहास, डॉ. जगदीशचन्द्रजैन, चौखम्बाप्रकाशन, वाराणसी

4- Introduction to Prakrit, A.C. Woolner
5- History of Prakrit Literature, HardevBahar

Semester – I Core Foundation Paper

Course Code – BJVB702 Introductions to Jainism

[70 Written Exam & 30 CIA]

Marks 100 **Credit-4**

Unit I: Jain History

1. Antiquity of Jainism (*Riabha and Mahavira*)
2. Jain religious Schools, Orders, and Sects
3. Jain Festival
4. Jain Literature

Unit II: Jain Metaphysics

5. Concept of Reality
6. Cosmology: Jain Perspective
7. The Nine Truths of Classical Jainism
8. Salvation and way of it

Unit III: Jain Principal

9. Anekantvada
10. Syadvada
11. Karmavada

Unit IV: Jain Ethics & Yoga

12. Jain Life Style : Based on Ahimsa on Aparigraha
13. Jain view of Environment
14. Jain Yoga

SUGGESTED READING

- AcharyaMahaprajna, ***Jain DarshanMananAurMimansa***, AdarshSahityaSangh, Churu, 1977, (p. 1-84)
- Shastri, Kailashchandra, ***Jain Dharm***, BharatvarshiyaDigamber Jain Sangh, Mathura, UP, 1985. (Chap. – 1, 4, 5, 6 and the part of Chap. 7 – p. 337 – 365)
- Jain, Jyoti Prasad, **Religion and Culture of the Jains**, BharatiyaGyanpeeth, 1999 (Chap. – 1 to 3 and 7 to 9)
- Bhaskar, Bhagchand Jain, ***Jain Dharma kaMaulikItihas*** SamyakgyanPracharakMandal, Jaipur. Vol 1 & 2.
- ShastriNemichandra, ***TirthankaraMahaveer aura UnkiAcharyaParampara***, Vol.-I., PrachyaShramanaBharati, Mujaffar Nagar, U.P.
- SamaniRijuPrajna, ***Jain ItihasaurSanskriti***,Jain VishvaBharati Institute, Ladnun
- SamaniRijuPrajna, ***Jain Tattvamimansa aura AcharaMimansa***, Jain VishvaBharati Institute, Ladnun.

Multidisciplinary Course

Introduction to Sanskrit

(संस्कृत का परिचय)

इकाई-१

- संस्कृतवर्णमालापरिचय

  १. स्वरवर्ण

  २. व्यञ्जनवर्ण

- शब्दरूप(संज्ञात्मक)

शब्द	अकारान्त	आकारान्त	इकारान्त	ईकारान्त	उकारान्त	ऋकारान्त
पुलिङ्ग	राम, बालक	-	कवि, हरि, पति	-	गुरु	पितृ, दातृ
स्त्रीलिङ्ग	-	लता	मति	नदी	धेनु	मातृ
नपुंसकलिङ्ग	फल	-	वारि	-	वस्तु	-

- शब्दरूप(हलन्त\व्यञ्जनान्त)

पुलिङ्ग	राजन्, आत्मन्, महत्, गच्छत्, ब्रह्मन्, विद्वस्
स्त्रीलिङ्ग	वाच्, सरित्, दिश्, परिषद्
नपुंसकलिङ्ग	जगत्, नामन्, मनस्, पयस्, कर्मन्

- सर्वनाम- अस्मद्, युष्मद्, तद्, यद्, एतद्, अदस्, भवत्, किम्, सर्व (तीनों लिङ्गों मे)।
- धातुरूप

  १. परस्मैपदीधातु- पठ्, भू, लिख्, अस्, गम्, खाद्, वद्, हस्, कृ, पा, दा, नी, ज्ञा।

  २. आत्मनेपदीधातु- लभ्, सेव्, भाष्, वन्द्, मुद्, क्षम्, रम्, कम्प्।

इकाई-२

- सन्धि

१.स्वरसन्धि
२. व्यञ्जनसन्धि
३. विसर्गसन्धि

- समास

  १. अव्ययीभावसमास

  २. तत्पुरुषसमास

  ३. कर्मधारायसमास

  ४. द्विगुसमास

  ५. बहुव्रीहिसमास

  ६. द्वन्द्वसमास

इकाई-३

- कारक
  १.कर्ता, २.कर्म, ३.करण, ४.सम्प्रदान, ५.अपादान, ६.सम्बन्ध, ७. अधिकरण
- वाच्य
  १.कर्तृवाच्य, २. कर्मवाच्य, ३. भाववाच्य
- प्रत्यय

  १. कृदन्त- क्त, क्तवतु, क्त्वा, ल्यप्, तुमुन्, क्तिन्, ल्युट्, तव्य/तव्यत्, अनीयर्।

  २. तद्धित- मतुप्, वतुप्, अण्, घञ्, इन्, ठक्, तल्, ष्यञ्।

  ३. स्त्रीप्रत्यय- टाप्, ङीप्, ङीष्।
- अव्यय
  १.स्थानवाची- अत्र, तत्र, यत्र, सर्वत्र, अन्यत्र, कुत्र, यतः, ततः।
  २.समयवाची- यदा, तदा, कदा, सर्वदा, अद्य, ह्यः, श्वः, परश्वः।
  ३.समुच्चयवाची- च, अपि, एव
  ४. दिशावाची- अभितः, परितः, पुरतः, वामतः, दक्षिणतः।
  ५. निषेधवाची- मास्तु, अलम्, न।
  ६.सादृश्यवाची- इव, नु, वा, चित्।
- उपसर्ग- आ, उत्, अनु, प्र, प्रति, अव, उप, सम, अप।
- विशेष्य-विशेषणसम्बन्ध
- संस्कृत अनुवाद(हिन्दी से संस्कृत में)

इकाई-४ (संस्कृतसाहित्य का आलोचनात्मक इतिहास)

- संस्कृतसहित्य का उद्भव और विकास
- संस्कृत साहित्य के विभिन्न विधाओं का अध्ययन

१. गद्यकाव्य
२. पद्यकाव्य
३. चम्पूकाव्य
४. नाटक

- संस्कृत साहित्य के प्रमुख रचनाकारों का परिचय
    १. कालिदास
    २. भारवी
    ३. श्रीहर्ष
    ४. भवभूति
    ५. भास
    ६. शूद्रक
    ७. बाणभट्ट

सहायक ग्रन्थसूची :

१. रचनानुवादकौमुदी, कपिलदेव द्विवेदी, विश्वविद्यालय प्रकाशन, वाराणसी, २०२४.
२. बृहत् अनुवाद-चन्द्रिका, चक्रधर नौटीयाल "हंस" शास्त्री, मोतीलाल वनारसीदास, वाराणसी,१९६२.
३. सुगम संस्कृत व्याकरण, राकेश शास्त्री-प्रतिमा शास्त्री, पंचशील प्रकाशन, जयपुर, १९९७.
४. व्याकरणसौरमम्, कमल कमलाकान्त मिश्र, एन.सी.ई.आर.टी., नई दिल्ली, २००२.
५. संस्कृत साहित्य का इतिहास, उमाशङ्कर शर्मा(ऋषि), चौखम्बा भारती अकादमी, वाराणसी, २०१७.
६. संस्कृत साहित्य का समीक्षात्मक इतिहास, डा. कपिलदेव द्विवेदी, उत्तरप्रदेश संस्कृत अकादमी, लखनऊ, १९९३.

Course Code	Course Title	Group	Course Category	Credit	C.I.A. (Continuous Internal Assessment)	Theory	Total
BOA 801	ONILINE MARKETING	A	Core Course	4	30	70	100

SEMESTER-VIII (Major)

Section A

Introduction to iternet marketing Nature & Scope Digital Marketing Process Marketing with Network Global Matrix.

Section B

E-commerce, E-marketing Channel Online Marketing Social Network. Marketing

Section C

Online Consumer behaviour Custumer Support and online service Quality Internet Marketing Strategy Macro environment analysis.

Section D

E- Tailing B2B Marketing online Relationship Marketing; E-CRM New Innovation New Product Marketing Communication - Publicity and Viral Marketing

SEMESTER- VIII (Minor)
(ANY ONE)

Course Code	Course Title	Course Category	Credit	Departmental Presentation	CIA	Theory	Total
BJVB801	Review of Literature	Research	4	50	15	35	100

Learning Outcomes: After completion of this course students would able to:
- ❖ Decipher the concept, source and types of literature.
- ❖ Development of research writing skills.
- ❖ Understand the concept of seminar and workshop.
- ❖ Development of understanding method of reviewing literature.

Theory (2 Credits)

UNIT-I Review of Literature
a) Meaning, Nature of Literature Review
b) Significance of Literature Review
c) Principles of Literature Review
d) Identification of Research gaps through Literature Review

UNIT II Sources of Literature
Sources of Literature:
a) Primary
b) Secondary
c) Tertiary

Practical (2 Credits)

Collection of Review of Literature on concerned subject (minimum 15 including books, journals, digital sources and encyclopedias)

Work Cited :

Ferguson, G.A. (1971), Statistical Analysis in Psychology and Education, Kogakusna, Tokyo : McGraw-Hill.

Garrett, H.E. (1971), Statistical in Psychology and Education, New Delhi: Paragon International Publisher.

Guilford, J.P. &Fruchter, B. (1981), Fundamental Statistical in Psychology and Education, New York: McGraw-Hill.

Mangal, S.K. (2008), Statistical in Psychology and Education, New Delhi: Prentice Hall of India Private Limited.

McCall, R. (1993), Fundamental Statistics for the Behavioural Science. New York: Harcourt Brace.

Ravid, Ruth. (2000), Practical Statistics for Education. New York: University Press of America

Seigel, S. & Castel Ian N.J. (1988), Non-parametric statistics for the Behavioural Science. Singapore: Graw-Hill Book Co.

Formulation of Research Proposal

Course Code	Course Title	Course Category	Credit	Proposal Formulation	CIA+ Theory	Total
BJVB801	Formulation of Research Proposal	**CC**	4	50	15+35=50	100

Learning Outcomes: After completion of this course students will able to:
- ❖ Develop the research design
- ❖ Understand various research steps
- ❖ Explain the various research methods and techniques

UNIT-1: Research Design Quantitative-I

a) Selection of research problem
b) Review of related literature
c) Objectives of research
d) Formation of hypothesis

UNIT-2: Research Design Quantitative-II

a) Procedure of Data collection, classification and tabulation
b) Variables
c) References - Footnote, Bibliograpy

Work Cited:

Anderson, R.I., and T.A. Banerot (1952), Statistical Theory of Research, New York, McGraw Hill Book Company.

Ferguson, G.A. (1971), Statistical Analysis in Psychology and Education, Kogakusna, Tokyo : McGraw-Hill.

Garrett, H.E. (1966), Statistical in Psychology and Education, VokelsFeffers and Simons Ltd., Bombay

Garrett, H.E. (1971), Statistical in Psychology and Education, New Delhi: Paragon International Publisher.

Guilford, J.P. &Fruchter, B. (1981), Fundamental Statistical in Psychology and Education, New York: McGraw-Hill.

Kerlinger, Fredan N. (1964), Foundations of Behavioral Research, Holt Rinhert and Winston, New Yourk

Mangal, S.K. (2008), Statistical in Psychology and Education, New Delhi: Prentice Hall of India Private Limited.

McCall, R. (1993), Fundamental Statistics for the Behavioural Science. New York: Harcourt Brace.

Ravid, Ruth. (2000), Practical Statistics for Education. New York: University Press of America

Seigel, S. & Castel Ian N.J. (1988), Non-parametric statistics for the Behavioural Science. Singapore: Graw-Hill Book Co.

Sharma, R.A. (1993), Fundamental of Educational Research, International Publishing House, Meerut,
गुप्ता एस.पी. (2011), अनुसंधानसंदर्शिका, सम्प्रत्यय, कार्यविधि एवंप्रविधि, शारदापुस्तकभवन, इलाहाबाद।
यादव, राकेशचन्द (2009), राजर्षिपुरूषोत्तमदासदण्डन के शैक्षिकविचार, प्रथमसंस्करण, उत्तरप्रदेशराजर्षिटण्डनमुक्तविश्वविद्यालय, इलाहाबाद।
कौल, लौकेश, (2009), शैक्षिकअनुसंधान की कार्यप्रणाली, तृतीय पुर्नमुद्रण, विकासपब्लिशिंगहाउसप्रा. लि., नईदिल्ली।
गुप्ता एस.पी. एवंअलकागुप्ता (2008), व्यवहारपरकविज्ञानोंमेंसांक्ष्यिकी विधियां, चतुर्थसंस्करण, शारदापुस्तकभवन, इलाहाबाद।
पाण्डेय, के.पी. (2008), शैक्षिकअनुसंधान, तृतीय संस्करण, विश्वविद्यालय प्रकाशन, वाराणसी।
राय, पासरनाथ (2007), अनुसंधानपरिचय, द्वादशमसंस्करण, लक्ष्मी नारायण अग्रवाल, आगरा।
गैरिट, हेनरीई. (1989), शिक्षाऔरमनोविज्ञानमेंसांख्यिकीय, ग्यारहवांहिन्दीसंस्करण, कल्याणीपब्लिशर्स, लुधियाना।
सिन्हा, एच. सी. (1979), शैक्षिकअनुसंधान, विकासपब्लिशिंगहाउसप्रा. लि., नईदिल्ली।

Course Code	Course Title	Group	Course Category	Credit	Mark			Total
BJVB802	**Paper Publication/Presentation of Paper At National Level seminar/ conferences**	A	Core Course	4	50+50			100

SEMESTER-VIII (Major)

In this paper there is no theory examination. In this paper following action should be taken.

1- Two research articles should be published in two different ISSN based research magazine. (2 Credits)

2- Participation and presentation of two paper in national level seminars/conferences. (2 Credits)

Course Code	Course Title	Group	Course Category	Credit	Mark			Total
BJVB802	Research Project/Dissertation	**A**	**Core Course**	**8**	**200**			**200**

SEMESTER-VIII

In this paper there is no theory examination. This paper contains following evaluation methodology-

1- Preparation of Dissertation - 4 Credit Marks-100

2- Dissertation Presentation - 4 Credit Marks-100